

RWS – Policies, terms and conditions:

My business relies primarily on both business and client integrity.

Therefore, I hold the right to expect payment for the professional quality services and products RWS provides.

1/ All templates I provide are designed by myself as a part of my services and subject to intellectual property theft. My design should not be copied, shared or sold.

2/ All documents that are rewritten, edited and restructured are products of my professional service and must be paid for in full within 7 days from billing unless otherwise agreed to a payment plan due to financial hardship.

3/ Quotes are provided and valid 1 week and can't be changed once accepted by the customer. However, the final price may be subject to revision if there are significant changes where more information than what was captured in the questionnaire is added post quote. \$50 / half page. This will be at the discretion of the writer.

4/ All my quotes are provided as standalone prices and GST tax 10% will be added to the final invoice if not otherwise stated.

5/ The writer is not responsible for an advertised position closing before the client is able to apply. The product must still be paid for in full.

3/ If a client experiences financial hardship it is their responsibility to contact RWS and arrange a payment plan that will suit them that will not exceed 3 months to complete payment of the invoice balance.

4/ Avoiding communication and not entering into a payment plan will be taken as a refusal of payment.

5/ Non-communication and if there is no payment plan in place within 24 hours of past due date follow up proceedings will take place to attain payment.

6/ Where there is refusal to pay or non-communication after due date an investigation into legal action will be taken below:

a/ Theft of intellectual property

b/ Syber scam with intent to steal a product / services for own use and/or distribution